



## Forward Plan October 2018 - February 2019

This Forward Plan contains details of all the key decisions that are planned to be taken by Cabinet and individual Cabinet members over the next four months together with key decisions by officers. It will be updated and published on the Council website [www.cheltenham.gov.uk](http://www.cheltenham.gov.uk) on a monthly basis.

### Key Decision

A 'Key decision' is one which:-

- requires a budget expenditure or saving of £100,000 or more;
- relates to the acquisition or disposal of land or an interest in land with a value in excess of £250,000;
- is likely to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough.

### Non-key decision

For additional information and completeness the Forward Plan also contains those items to be considered by Cabinet which are outside the definition of a key decision.

### Cabinet Meetings

The Cabinet will normally meet every four weeks. Meetings start at 6pm and are held in the Pittville Room at the Municipal Offices.

Meetings of the Cabinet are open to the public (with the exception of discussion regarding reports which contain exempt/confidential, commercially sensitive or personal information). This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information)(England) Regulations 2012 that part of the Cabinet meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

Documents submitted to the Cabinet or Cabinet member (s) for decision will be a formal report, which if public and non-urgent, will be available on [www.cheltenham.gov.uk](http://www.cheltenham.gov.uk) at least 5 clear working days before the date the decision can be made. If you would like a copy by email please contact [democratic.services@cheltenham.gov.uk](mailto:democratic.services@cheltenham.gov.uk). Background papers are listed where known in advance.

Documents shown are listed at Cheltenham Borough Council, Municipal Offices, Promenade, Cheltenham, GL50 9SA.



Decision Title	Summary of decision to be made	Type of Decision	Decision Maker	Decision Date	Cabinet Member	Lead Officer	Contact details	If applicable reasons why public excluded	Background documents
Update on Cheltenham Crematorium	To consider the recommendations	Key Decision	Cabinet	09/10/18	Chris Coleman Cabinet Member Clean and Green Environment	Mike Redman	mike.redman@cheltenham.gov.uk		
Renovation of Cornish type properties- Appointment of Curtins Consulting	To consider the recommendations	Non Key Decision	Cabinet	09/10/18	Rowena Hay Cabinet Member Finance	Dominic Stead	dominic.stead@cheltenham.gov.uk	para 3, schedule 12 a, Local Government Act 1972	
Community Infrastructure Levy	To recommend the adoption of the Community Infrastructure Levy	Key Decision	Council	15/10/18	Steve Jordan Leader of the Council	Tracey Crews	tracey.crews@cheltenham.gov.uk		
Housing Investment Plan	To consider the recommendations	Key Decision	Council	15/10/18	Peter Jeffries Deputy Leader of the Council and Cabinet Member Housing	Martin Stacy	martin.stacy@cheltenham.gov.uk		
Overview and Scrutiny Annual Report	To note the report	Non Key Decision	Council	15/10/18	Chris Mason Chair of O&S	Rosalind Reeves	rosalind.reeves@cheltenham.gov.uk		
Joint Core Strategy Review Issues & Options Consultation approval	To consider the recommendations	Key Decision	Council	15/10/18	Steve Jordan Leader of the Council	John Rowley	john.rowley@cheltenham.gov.uk		
Budget Strategy and Process 2019/20	To approve the budget strategy and process for 2019/20	Key Decision	Cabinet	06/11/18	Rowena Hay Cabinet Member Finance	Paul Jones	paul.jones@cheltenham.gov.uk		
Local Council Tax Support Scheme	To consider the proposed scheme	Non Key Decision	Cabinet	06/11/18	Rowena Hay Cabinet Member Finance	Jayne Gilpin	jayne.gilpin@cheltenham.gov.uk		
Quarterly Budget Monitoring Report July-September 2018	To note the report	Key Decision	Cabinet	06/11/18	Rowena Hay Cabinet Member Finance	Paul Jones	paul.jones@cheltenham.gov.uk		
Implementation of adopted WAV policy for hackney carriages	To consider the recommendations	Key Decision	Cabinet	06/11/18	Andrew McKinlay Cabinet Member Development and Safety	Louis Krog	louis.krog@cheltenham.gov.uk		
Town Centre Security	To consider the recommendations	Key Decision	Cabinet	04/12/18	Andrew McKinlay Cabinet Member Development and Safety	Mike Redman	mike.redman@cheltenham.gov.uk		
Housing Supply	To approve the	Non Key Decision	Cabinet	04/12/18	Cabinet Member	Martin Stacy	martin.stacy@cheltenham.gov.uk		

Decision Title	Summary of decision to be made	Type of Decision	Decision Maker	Decision Date	Cabinet Member	Lead Officer	Contact details	If applicable reasons why public excluded	Background documents
:Cabinet Member Working Group	creation of a cross party Cabinet Member Working Group to consider and recommend viability assessments received from CBH.				Housing		ham.gov.uk		
Housing Revenue Account Grounds Maintenance Review	Variation of contract between CBC and Ubico	Key Decision	Cabinet	04/12/18	Chris Coleman Cabinet Member Clean and Green Environment	Martin Stacy	martin.stacy@cheltenham.gov.uk	para 3, Schedule 12A Local Government Act 1972	
Community Infrastructure Levy Governance Arrangements	To approve the governance arrangements	Key Decision	Cabinet	Not before 04/12/18	Steve Jordan Leader of the Council	Tracey Crews	tracey.crews@cheltenham.gov.u		
Housing Revenue Account New Build	To consider the recommendations	Key Decision	Cabinet	04/12/18	Peter Jeffries Deputy Leader of the Council and Cabinet Member Housing	Martin Stacy	martin.stacy@cheltenham.gov.uk	para 3, part (1) Schedule 12A Local Government Act 1972	
Economic Development Action Plan	To agree the action plan	Non Key Decision	Cabinet	Not before 04/12/18	Steve Jordan Leader of the Council	Tracey Crews	tracey.crews@cheltenham.gov.uk		
Gambling Act Policy Statement	To consider the recommendations	Key Decision	Cabinet	04/12/18	Andrew McKinlay Cabinet Member Development and Safety	Louis Krog	louis.krog@cheltenham.gov.uk		
Corporate Enforcement Policy	To consider and approve the new Policy.	Key Decision	Cabinet	04/12/18	Andrew McKinlay Cabinet Member Development and Safety	Emma Cathcart	emma.cathcart@cotswold.gov.uk		
Cheltenham Town Hall - Masterplan scoping study	To endorse the Masterplan scoping study recommendations and give approval to proceed to project design stage (RIBA 2 & 3).	Key Decision	Cabinet	Not before 04/12/18	Flo Clucas Cabinet Member Healthy Lifestyles	Mark Sheldon	mark.sheldon@cheltenham.gov.uk	para 3, Part (1) Schedule 12 A, Local Government Act 1972	
Modernisation Programme	To consider the recommendations	Key Decision	Cabinet	04/12/18	Alex Hegenbarth Cabinet Member Corporate Services	Darren Knight	darren.knight@cheltenham.gov.uk		
Report of the	To consider the	Non Key Decision	Cabinet	04/12/18	Chris Mason	Sophie McGough	sophie.mcgough@ch		

Decision Title	Summary of decision to be made	Type of Decision	Decision Maker	Decision Date	Cabinet Member	Lead Officer	Contact details	If applicable reasons why public excluded	Background documents
Scrutiny Task Group -Urban Gulls	report of the Urban Gulls Scrutiny Task Group				Chair of O&S		eltenham.gov.uk		
Local Council Tax Support Scheme	To approve the Local Council Tax Support Scheme	Non Key Decision	Council	10/12/18	Rowena Hay Cabinet Member Finance	Jayne Gilpin	jayne.gilpin@cheltenham.gov.uk		
Corporate Plan	To agree the draft corporate plan.	Key Decision	Cabinet Cabinet Council	18/12/18 12/02/19 18/02/19	Steve Jordan Leader of the Council	Richard Gibson	richard.gibson@cheltenham.gov.uk  richard.gibson@cheltenham.gov.uk		
General Fund Revenue and Capital-Interim Budget Proposals 2019/20 for consultation	To approve the interim budget proposals 2018/19 for consultation	Key Decision	Cabinet	18/12/18	Rowena Hay Cabinet Member Finance	Paul Jones	paul.jones@cheltenham.gov.uk		
Housing Revenue Account Revenue and Capital-Revised budget 2018/19 and interim budget proposals 2019/20 for consultation	To approve the interim budget proposals 2017/18 for consultation	Key Decision	Cabinet	18/12/18	Rowena Hay Cabinet Member Finance	Paul Jones	paul.jones@cheltenham.gov.uk		
Abandoned Trolleys	To consider recommendations for implementation of policy on abandoned trolleys in the Borough and the associated charging regime	Key Decision	Cabinet	22/01/19	Andrew McKinlay Cabinet Member Development and Safety	Mark Nelson	mark.nelson@cheltenham.gov.uk		
Depot Rationalisation Review	To consider the recommendations	Key Decision	Cabinet	Not before 05/03/19	Rowena Hay Cabinet Member Finance	Mark Sheldon	mark.sheldon@cheltenham.gov.uk	para 3, part (1) Schedule 12A Local Government Act 1972	
Adoption of Gambling Act Policy Statement	To adopt the Gambling Act Policy Statement	Key Decision	Council	18/02/19	Andrew McKinlay Cabinet Member Development and Safety	Louis Krog	louis.krog@cheltenham.gov.uk		